



Texas Department of Motor Vehicles
 Texas SmartBuy PO # 24055708
 Business Unit # 60800
 Purchase Order # 0000013839

Payment Terms: NET30 **Freight Terms:** PREPAY AND ADD VNDR **Ship Via:** X **PCC:** X **PO Date:** 01/05/2024 **PO End Date:** 01/15/2024 **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: MONO MACHINES LLC
 DBA SUPPLY CHIMP
 228 PARK AVE S # 36842
 NEW YORK NY 10003-1502
 United States

Ship To: 1P00 - TxDMV Warehouse
 4000 Jackson Avenue
 Austin TX 78731
 United States

Ship To Attention: Tammy Sue Wooten
Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Vendor ID: 1263499518 2 002

Purchaser: Daphne Free
Phone:
Fax:

Bill To Fax:

Email: daphne.free@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Delivery:

Delivery of goods shall be in accordance with the delivery requirements of this purchase order, any underlying or associated contract for the goods being purchased and any other requirements set for by TxDMV or state law. Upon delivery, the bill of lading shall include at a minimum the following information: TxDMV Division and Contact Name, TxDMV Purchase Order number, Delivery Address, Vendor contact information and return address. If the vendor has an updated delivery schedule or more accurate delivery date, the vendor shall notify the TxDMV contact immediately.

Deliveries to Wynne Unit

SPECIAL DELIVERY REQUIREMENTS:

Deliveries to the Wynne Unit must be made Monday through Friday between the hours of 6:30 AM and 10:30 AM. Deliveries will be made to a maximum-security prison. Vendors/Shippers must present a packing slip that will identify the contents of all incoming shipments. The following items will not be allowed on the unit during the delivery process: Phones, tobacco, extra clothing, any type of weapon (knives, firearms etc.). The driver will be able to turn these items over to the correctional officer staff while he/she performs the delivery. They will be returned upon departure from the facility. Also, there are lockers available at the local truck stops where items could be stored while the delivery is made. If there are any questions regarding delivery, please call Brad Beaty at (936) 295-3798.

Additionally, this Purchase Order is governed by the Texas Department of Motor Vehicles Standard Terms and Conditions, which can be found at: <http://www.txdmv.gov/contractors-vendors>.

Authorized Signature

 01/05/2024



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This procurement is governed by the terms and conditions in TXMAS Contract Number TXMAS-23-44501.

TxDMV Contract Monitor:
 Tammy Wooten
 (512) 465-4016
 tammy.wooten@txdmv.gov
 Camp Hubbard - Building 1

Vendor Contact:
 Contact Name: Chris McPherson
 Email: chrism@supplychimp.com
 Phone: (775) 313-2844
 Alternate Contact Name: Edilyn Trajico
 Alternate Email: edilyn@supplychimp.com
 Alternate Phone: (800) 592-1306
 Address: 163 Broadway, Flr. 23 New York NY 10006

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	For Jennifer Robbins at Huntsville; Mail to Jennifer Robbins at 810 FM 2821 W, Wynne Unit TAG PLANT, Huntsville, TX 77349; WypAll; Mono Machines LLC dba Supply Chimp; Stock #103568	30101	445/82	1.0000	CTN	\$107.40000	\$107.40	01/15/2024

Schedule Total

ReqID:
0000014449

For Jennifer Robbins at Huntsville; Mail to Jennifer Robbins at 810 FM 2821 W, Wynne Unit TAG PLANT, Huntsville, TX 77349; WypAll; Mono Machines LLC dba Supply Chimp; Stock #103568

Item Total for Line # 1

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

Daphne Jones, CTED, CTM

01/05/2024